

Terms of Reference

Production of a Video Documentary with inspirational stories of partnerships among CSOs and Businesses in implementing community actions in Albania.

PROJECT: Strengthening Civil Society: Empowering Resilient CSOs and Fostering Public Engagement for a Sustainable Democracy
Grant Contract: SAL60023GR0062

Date, April 30, 2024

Note on Tender

I, the undersigned, being the authorised signatory of the Partners Albania for Change and Development, hereby declare to undertake the procurement subject of which is “**Production of a Video Documentary with inspirational stories of partnerships among CSOs and Businesses in implementing community actions in Albania**”, avoiding any conflict of interest.

This is fully in line with the principles of Partners Albania for Change and Development Procurement Policy.

In doing so, I confirm that the following basic principles shall be respected:

- We shall justify the choice of tenderers that are invited to submit an offer;
- We shall evaluate the offers received against objective criteria which enable measuring the quality of the offers and which take into account the price (the offer with the lowest price shall be awarded the highest score for the price criterion).
- We shall keep sufficient and appropriate documentation with regard to the procedures applied and which justify the decision on the pre-selection of tenderers (where an open tender procedure is not used) and the award decision.

Signed

Juliana Hoxha



Director